

## INSTRUCTION FOR USE OF RC USB KEY

### 1. RC USB key acquisition and preparation for use

- 1.1. RC USB key – means a cryptographic USB medium issued by the state enterprise Centre of Registers with the qualified certificates contained therein that will allow you to safely log on Eta bankas and sign documents by an electronic signature.
- 1.2. In order to acquire an RC USB key visit a branch of the state enterprise Centre of Registers or its unit and produce a personal identity document and an application.
- 1.3. After the RC USB key has been acquired it has to be prepared for work following the instructions worked out by the state enterprise Centre of Registers. Full information on RC USB key acquisition and preparation for work is available on the public website of the Centre of Registers [www.registrucentras.lt/rcsc](http://www.registrucentras.lt/rcsc).

### 2. Preparation of the acquired RC USB key for working with Eta bankas

- 2.1. You will be able to start using the RC USB key acquired at the Centre of Registers only if your computer is installed with JAVA 6 or later version of this software.
- 2.2. If you wish to check for Java in your computer, in the website [www.java.com](http://www.java.com) click on the link “Do I have Java?” If the software is not installed or its version is older than required you should make the following steps:
  - In the window that informs you that Java is not installed in the computer or its version is older, click on “Download Java now”;
  - In the next window click on “Free Java download”;
  - Save the file and start running it. Java installation process will start. Click on the button “Install”.
  - If during Java installation there will appear a window telling you to close all the programmes using Java, close them and click on “Close Programs and Continue”.
  - Upon completion of the installation process click on “Close.”

### 3. Logging on Eta bankas with an RC USB key.

- 3.1. In the Internet browser window enter the address [www.ub.lt](http://www.ub.lt) and on the top right-hand corner of the opened window click on the button “Enter” under the words “Eta bankas.”
- 3.2. In the opened window of connection to Eta bankas perform the following steps:
  - Enter User name. This is an identification code used for logging on Eta bankas. You can find it in Appendix 1 to the Internet Service Provision Agreement;
  - Enter password. This is a code of your choice used for connecting to Eta bankas. If you are connecting to Eta bankas for the first time, this code will coincide with the User name.
  - Select the identification mode “RC USB key”;
  - Additional software has to be installed in every computer you will use for the first for connection to Eta bankas with RC USB key. Your screen will display a new software installation window where you have to click on “OK”;
  - In the next window click on “Run”;
  - After the computer completes installation, click on the button “OK”;
  - Upon completion of these steps, in the displayed window enter the PIN of the RC USB key you were issued at the time of acquiring the RC USB key.
  - After entering the RC USB PIN you will be authenticated and be able to continue working in Eta bankas.

### 4. Document signing (confirmation) in the system of Eta bankas using an RC USB key.

- 4.1. Log on Eta bankas using the RC USB key (see paragraph 3 of this Instruction).
- 4.2. Select the document (s) you want to sign (payment instruction, deposit, message being signed, etc.) and initiate signing.
- 4.3. To confirm the document you just have to enter the PIN of the RC USB key that was issued to you together with the acquired RC USB key.